

BOARD OF EDUCATION
Cape May County Special Services School District and
Cape May County Technical School District

MINUTES

**December 17, 2019
3:33 P.M.**

The following were present at the board meeting: Mr. Alan I. Gould, Board President, Mrs. Jane Elwell, Board Vice President, Mr. Christopher Kobik, Board Member, Mr. Kenneth Merson, Board Member, Ms. Nancy Ramundo, Board Member

Not present: Dr. Judith DeStefano, Board Member, Mr. Robert Boyd, Board Member

Also present at the meeting were Dr. Nancy Hudanich, Superintendent, Ms. Jamie Moscony, Assistant Superintendent, Ms. Paula Smith, Business Administrator/Board Secretary, Ms. Kathleen Allen, Business Administrator/Board Secretary, Ms. Amy L. Houck-Elco, Esquire and teachers and administrators from both districts as well as members of the public.

PLEDGE OF ALLEGIANCE

President Alan I. Gould led the group in the pledge of allegiance to the flag.

NOTICE REQUIREMENT

President Alan I. Gould read the following statement:

Pursuant to N.J.S.A. 10:4-10, adequate notification of this meeting has been properly posted in The Press of Atlantic City and the County Freeholder's office on July 8, 2019, as prescribed by Chapter 231, laws of 1975.

On the motion of Ms. Ramundo, seconded by Mrs. Elwell, the board reviewed, discussed and accepted the June 30, 2019 audits prepared by Ford, Scott & Associates for the Cape May County Special Services School District and the Cape May County Technical School District by roll call vote. There were no recommendations.

Voting Yes: Gould, Elwell, Merson, Ramundo, Kobik

Voting No: None

Abstained: None

Motion Carries.

The board thanked Kathy Allen and Paula Smith as well as their staffs for all of their hard work and efforts that resulted in clean audits for both districts again this year.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

On the motion of Mr. Merson, seconded by Ms. Ramundo, the following minutes were approved by roll call vote:

November 19, 2019 Board Meeting
November 19, 2019 Executive Session

Voting Yes: Gould, Elwell, Merson, Ramundo, Kobik
Voting No: None
Abstained: None
Motion Carries.

On the motion of Mrs. Elwell, seconded by Mr. Kobik, the following redacted minutes were approved for public release by roll call vote:

August 27, 2019
September 24, 2019
(There was no executive session in July, 2019)

Voting Yes: Gould, Elwell, Merson, Ramundo, Kobik
Voting No: None
Abstained: None
Motion Carries.

DISTRICT ACTION ITEMS – CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT

Ms. Moscony presented the Assistant Superintendent Administrative District Report to the Board. Mr. Kobik thanked Ms. Moscony for her report and said that he appreciated her leadership as evidenced in her leadership team minutes. On the motion of Mr. Kobik, seconded by Mr. Merson, the attached Assistant Superintendent Administrative District Report (Item 1, a-h) was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, Kobik
Voting No: None
Abstained: None
Motion Carries.

On the motion of Ms. Ramundo, seconded by Mrs. Elwell, the attached item for Revenue & Expense (Item 2 / a-m plus addendum) was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, Kobik
Voting No: None
Abstained: None
Motion Carries.

On the motion of Mr. Kobik, seconded by Ms. Ramundo, the attached item for Curriculum (Item 3 / a-b) was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, Kobik
Voting No: None
Recused: None
Motion Carries.

On the motion of Ms. Ramundo, seconded by Mrs. Elwell, the attached item for Personnel (Item 5 / a e) was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, Kobik
Voting No: None
Recused: None
Motion Carries.

DISTRICT COMMUNICATION

Ms. Moscony noted the six letters of retirement received from her district.

BOARD CORRESPONDENCE

None.

DISTRICT ACTION ITEMS – CAPE MAY COUNTY TECHNICAL SCHOOL DISTRICT

Dr. Hudanich presented the Superintendent Administrative District Report to the Board. Mr. Kobik commended Dr. Hudanich on her excellent work supporting and serving all of the students in Cape May County. On the motion of Mr. Kobik, seconded by Ms. Ramundo, the attached Superintendent Administrative District Report (Item 1, a-f) was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, Kobik
Voting No: None
Abstained: None
Motion Carries.

On the motion of Mrs. Elwell, seconded by Mr. Merson, the attached item for Revenue & Expense (Item 2 / a-j) was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, Kobik
Voting No: None
Abstained: None
Motion Carries.

On the motion of Mr. Kobik, seconded by Ms. Ramundo, the attached item for Curriculum (Item 3 / a-c) was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, Kobik
Voting No: None.
Recused: None.
Motion Carries.

On the motion of Ms. Ramundo, seconded by Mr. Kobik, the attached item for Legislation & Policy (Item 4 / a-b) was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, Kobik
Voting No: None
Recused: None
Motion Carries.

On the motion of Ms. Ramundo, seconded by Mrs. Elwell, the attached item for Personnel (Item 5 / a) was approved by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, Kobik
Voting No: None
Recused: None
Motion Carries.

DISTRICT COMMUNICATION

Dr. Hudanich noted the two retirement letters received and reported that the results of our air testing in the MAC are well under established mercury limits.

BOARD CORRESPONDENCE

None.

BOARD MEMBER COMMENTS AND DISCUSSION ITEMS

The board members wished everyone a happy and healthy holiday and are all looking forward to continued success for both districts in the New Year.

PUBLIC INPUT

President Alan I. Gould read the following statement:

This meeting will now be open to public comments. If your questions pertain to litigation, student or personnel items, please see the Superintendent after the meeting as the board does not discuss these matters in public. Depending on the nature and complexity of your questions, the board secretary may ask for your contact information so that someone can get back to you with a response. Pursuant to policy 9322, public comment will be five minutes per person and limited in time to a total of 30 minutes for all public comments.

Sharon Lee Kustra, Key Club Advisor commented on the Dream Come True Christmas.

EXECUTIVE SESSION

On the motion of Mr. Merson, seconded by Ms. Ramundo, the Board approved the following Resolution to Adjourn the Public Meeting and enter into Executive Session pursuant to the New Jersey Public Meeting Act at 4:08 p.m. to discuss:

HIB –

Personnel -

Minutes of this executive session will be made available to the public at a time when the disclosure of such minutes will not conflict with the lawful purpose for which such discussion is held in executive session. (At this time, it is not possible to estimate when the minutes of this Executive Session may be disclosed to the public consistent with the lawful purpose for which such disclosure is held; however, the Board shall review the minutes of this Executive Session no later than (90) days from this date in order to determine which such minutes may be released to the public at that time.) Upon conclusion of the executive session, it is anticipated that the Board will take action at that time in connection with the matters discussed in executive session.

RETURN TO OPEN SESSION

On the motion of Mr. Merson, seconded by Ms. Ramundo for the Cape May County Special Services School District, the Board affirmed the action taken by the Superintendent for Harassment, Intimidation, and Bullying (HIB) investigation(s) for the period of October 11, 2019 through November 14, 2019 (0 HIB investigation) and acknowledged investigation(s) that occurred between the period of November 15, 2019 through December 12, 2019 (0 HIB investigation).

And for the Cape May County Technical School District, the Board affirmed the action taken by the Superintendent for Harassment, Intimidation, and Bullying (HIB) investigation(s) for the period October 11, 2019 through November 14, 2019 (2 HIB investigations) and acknowledged investigation(s) that occurred between the period of November 15, 2019 through December 12, 2019 (0 HIB investigations) by roll call vote.

Voting Yes: Gould, Elwell, Merson, Ramundo, Kobik

Voting No: None

Abstained: None

Motion Carries.

On the motion of Mr. Kobik, seconded by Mrs. Elwell, the board authorized the Superintendent and the Assistant Superintendent to hire for vacant positions in both districts between now

and January (due to the length of time between meetings) with the Board of Education ratifying the hiring's at the January 28, 2020 meeting.

Voting Yes: Gould, Elwell, Merson, Ramundo, Kobik

Voting No: None


Abstained: None

Motion Carries.

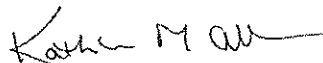
ADJOURN

On the motion of Mr. Merson, seconded by Mrs. Elwell, the meeting was adjourned at 4:25 p.m.

Respectfully submitted,



Paula J. Smith,
Board Secretary



Kathleen Allen
Board Secretary

II. DISTRICT ACTION ITEMS

A. CAPE MAY COUNTY SPECIAL SERVICES SCHOOL DISTRICT

1. ASST. SUPERINTENDENT'S ADMINISTRATIVE DISTRICT REPORT (Exhibit II-SS.1)

Be it resolved the Board of Education approves/accepts:

- a. Principal's Report, Annamarle Haas
(1) Suspensions
- b. Related Services Report, Jonathan Price, Director of Related Services
- c. Facilities Report, Charles Yahara, Director of Environmental Services, Aramark
(1) Use of Facilities Requests
- d. Transportation Report, Sharen Dever, Transportation Coordinator
- e. Enrollment Report
- f. Worker's Compensation Report
- g. Team Meeting Agendas
- h. ¿Que Pasa?

2. REVENUE & EXPENSE (Exhibit II-SS.2)

Be it resolved the Board of Education approves/accepts:

- a. Board Secretary/Board of Education Monthly Certification
- b. Financial reports and balance sheets October 2019, Board Secretary Report and Treasurers Report
- c. Bills as presented
- d. Budget Summaries, Enterprise and Student Activity Funds, October 2019
- e. Transfers
- f. Bids/Contracts/Reports/Agreements/Jointures/Quotes/Transportation Routes:

Name	Purpose	Amount	Date/Years
County of Cape May	Requested County Support of 2020/2021 School Budget	\$4,135,400.00 (no increase requested)	SY 2020/2021
SEHBP Resolution	Authorize Participation in the SEHBP Prescription Program	As per documentation	Effective July 1, 2020
Laura Bishop Communications, LLC	Marketing materials with district's new logo	Up to \$2,000.00	SY 2019-2020
Language Line Services, Inc., Master Service Agreement	To provide language translation services (Spanish) for IEP and parent meetings	\$3,570.00 (\$1.70 per minute for 2100 minutes)	TBD

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Name	Purpose	Amount	Date/Years
Student One Transportation	To/from quoted transportation contract route MT20-08 on behalf of Middle Township. Over bid threshold & will go out to bid in March 2020	\$269.00 per diem	December 2019 - March 2020
Kerry Bus Service	To/From transportation multi-contract KB01, Bid CMC35, Route MT20-05	\$275.00 per diem	SY 2019-2020
James Transportation	To/From transportation multi-contract JAMES10, Bid CMC35, Route MT20-07, MTELEM, MTASA	\$275.00 per diem \$363.00 per diem \$79.00 per diem	SY 2019-2020

g. Professional Improvement Experience and Travel Expenses:

Name	Event	Location	Cost	Date(s)
Erin Oleen	Transition Coordinators Network of South Jersey	Cherry Hill	\$44.52	1/16/20
Erin Oleen	ASAP NJ 34 th Annual Conference	Atlantic City	\$325.00	2/27/20 2/28/20
Michelle Ridgway	Transition Coordinators Network of South Jersey	Cherry Hill	\$50.40	1/16/20
Nicholas Bailey	Athletic Security Planning Meeting	Galloway	\$16.45	12/11/19
Charles Yahara	POM Pool Director Certification	Holmdel	\$286.10	2/4/20
Kenneth Dickinson	POM Pool Director Certification	Holmdel	\$200.00	2/4/20
Sharen Dever	Certified Supervisor of Transportation	Online Courses	\$520.00	TBD
Sharen Dever	Annual NJ Pupil Transportation Conference	Atlantic City	\$413.62	3/26/20 3/27/20
Erin Oleen	Mandatory Grant Workshop: Healthy Schools, Healthy Children Grant	Atlantic City	N/A	1/8/20
Elizabeth Haflin	Mandatory Grant Workshop: Healthy Schools, Healthy Children Grant	Atlantic City	\$28.30	1/8/20

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- h. Grants/Donations:
 - (1) Grant: Accept AtlantiCare Healthy Schools, Healthy Children Grant in the amount of \$1,500, overseen by Erin Oleen
 - (2) Donation: Paws and Claws Society, Inc., in the amount of \$500, to be used for materials needed to build cat shelters
 - (3) Donation: Sue Sykes, 16 character costumes (visual characters related to storybooks, holidays and presentation assemblies) valued at \$1,800
 - (4) Donation: AML Cape May Court House, gifts for three students and their family, valued at over \$500
 - (5) Donation: Kenneth & Maureen Rupert, gifts for three students and their family, valued at over \$500
 - (6) Donation: Christ Child Society, clothing to the school for students in need, valued at over \$500
 - (7) Donation: Sea Isle City Yacht Club, toys to the school for children in need, valued at over \$500
 - (8) Donation: Cape May Dancers, gifts for three students and their families, valued at over \$500
 - (9) Donation: Greater Wildwood Elks Lodge #1896, gifts for 14 students and their siblings, valued at over \$500
 - (10) Donation: Girlfriend Group, gifts for 10 students and their families, valued at over \$500
 - (11) Donation: Our Lady of Angels Church, gifts for 10 students, valued at over \$500
 - (12) Donation: Women Who Get Stuff Done, gifts for 9 students, valued at over \$500
 - (13) Donation: Mad Batter, toys to the school for children in need, valued at over \$500, and 8 gift cards to Walmart in the amount of \$25 each, total value of donation over \$700
 - (14) Donation: North Wildwood Elks Lodge #1896, 50 various meats (turkey, ham, roaster chicken) valued at approximately \$700 and 50 \$25 gift cards to ShopRite valued at \$1,250, to be used for Holiday Food Baskets, total value of donation approximately \$1,950
 - (15) Donation: Polar Bear Run/Walk for Autism, \$1,500 to be used for every student to purchase a book at the Scholastic Book Fair that they could take home and enjoy and for teachers to purchase books for their classrooms
 - (16) Donation: Polar Bear Run/Walk for Autism, \$1,274, to be used for OXE field trip transportation to the Atlantic City Aquarium
- i. The following item(s) to be disposed, or sold on gov/deals: None this cycle
- j. Approve Community Use fee rates
- k. Authorize the use of Competitive Contracting process to procure Facilities Management Services as provided for by NJSA 18A:18A-4.3, for the period of March 1, 2020, through June 30, 2021
- l. Approve collection of shoes for "Shoes for Guatemala" from January 2020 to June 2020, for distribution in Guatemala in August, overseen by Mary Margaret Lynn
- m. Approve "Go Blue 4 CASA" fundraiser on April 23, 2020, with proceeds going to CASA, overseen by Jen DeMario

3. CURRICULUM (Exhibit II-SS.3)

Be it resolved the Board of Education approves/accepts:

- a. Field Trips as listed for:
 (1) Cape May County High School/Ocean Academy
 (2) OXE/LEEP: None this cycle

Name	Purpose	Amount	Date/Years
Melissa Palmer from MAC	Holocaust Presentation for selected High School Classes	N/A	1/8/20
Tara Petit	Stockton University MSOT student to complete clinical training under the supervision of Christina Roberts	N/A	1 day per week 1/29/20-4/8/20
Anne Eisenman	Stockton University MSOT student to complete clinical training under the supervision of Christina Roberts	N/A	1 day per week 1/29/20-4/8/20
Alison Tully, Kelley Helbig, Allison Crowther	Cape May City Elementary School Preschool Teachers and Special Ed Coordinator to visit the classrooms of Pamela Griffin and Pamela McCabe	N/A	1/15/20
Atlantic Cape Community College Student Nurses	Select nurses to complete clinical training under the supervision of Stacey Lera and Kaitlin Rupert	N/A	1/27/20-5/12/20
Tatsiana DaGrosa from SPAN of NJ	Present information to families in Cape May County regarding the Special Education Parent Advisory Group (SEPAG)	N/A	1/29/20

- b. Presenters/Interns/Programs/Support Groups:

4. LEGISLATION & POLICY/REGULATION (Exhibit II-SS.4)

None this cycle

5. PERSONNEL (Exhibit II-SS.5)

Be it resolved the Board of Education approves/accepts:

- a. Superintendent's recommendation to appoint the following staff members pending criminal history background investigation and completion of required paperwork. Request for emergent hiring will be made where appropriate.

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Name	Position	Description of Funding Program	Step Amount Longevity	Effective Date(s)
Michael Bailey	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2019-2020
Nadira Clark	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2019-2020
Jordan Crawley	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2019-2020
Ronald Petrik	Substitute 1:1 Aide 1:1 Aide	Itinerant	\$13 per/hr	SY 2019-2020
Samantha Pimpinella	Substitute Custodian	General	\$17.75 per/hr	SY 2019-2020
Stephanie Meehan	Substitute Teacher Substitute Teacher School Aide	General	Sub Teacher: \$85 per diem Sub TSA: \$70 per diem	SY 2019-2020
Margaret Peer	Substitute Teacher Substitute Teacher School Aide	General	Sub Teacher: \$85 per diem Sub TSA: \$70 per diem	SY 2019-2020
Laura Birth	Substitute Teacher Substitute Teacher School Aide	General	Sub Teacher: \$85 per diem Sub TSA: \$70 per diem	SY 2019-2020
Noel Grodziak	Special Education Teacher	General	Step 0 Schedule A-3 BA, \$62,139 prorated 10 months	1/2/20-6/30/20
Mary Ulbrich	LEEP Recreation Counselor	Grant Funded	\$35 per/hr	1/1/20-6/30/20
Frances Durso	LEEP Recreation Counselor (shared 3 months)	Grant Funded	\$35 per/hr	1/1/20-6/30/20
Lynda McDowell	LEEP Recreation Counselor (shared 3 months)	Grant Funded	\$35 per/hr	1/1/20-6/30/20
Elizabeth Moody	Substitute LEEP Recreation Counselor	Grant Funded	\$35 per/hr	1/1/20-6/30/20
Jamie Culican	Special Education Teacher	Rescind offer of Employment		12/17/19-6/30/20
Gerard Chretien	Special Education Teacher	Retirement		Effective 7/1/20

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Name	Position	Description of Funding Program	Step Amount Longevity
Suzanne Wunder	Special Education Teacher	Retirement	Effective 7/1/20
Lynda McDowell	Special Education Teacher	Retirement	Effective 7/1/20
Michael Klein	Occupational Therapist	Retirement	Effective 7/1/20
Cynthia Bellone	Occupational Therapist Assistant	Retirement	Effective 7/1/20
Virginia Van Doren	One to One Aide	Retirement	Effective 1/1/20

- b. Professional Development Trainings: None this cycle
- c. Leaves of Absence:

Employee #	Sick Days	Personnel Days	Vacation Days	Unpaid Days	Type of Leave	Date(s)
5917	0	0	0	23	FMLA	12/9/19-1/14/20

- d. Increase substitute secretary pay rate from \$12.00 to \$14.00 per hour, effective December 1, 2019
- e. Approve Community Use pay rates, effective December 1, 2019

6. COMMUNICATION (Exhibit II-SS.6)

- a. Letter from Jack Fanous, Executive Director of GI Go Fund to Pam Griffin
- b. Turn-Key Professional Development Calendar for December
- c. CMC High School Quarterly Newsletter "Cougar News"
- d. Gerard Chretien, Special Education Teacher: Retirement Letter, effective 7/1/20
- e. Suzanne Wunder, Special Education Teacher: Retirement Letter, effective 7/1/20
- f. Lynda McDowell, Special Education Teacher: Retirement Letter, effective 7/1/20
- g. Michael Klein, Occupational Therapist: Retirement Letter, effective 7/1/20
- h. Cynthia Bellone, Occupational Therapist Assistant: Retirement Letter, effective 7/1/20
- i. Virginia Van Doren, One to One Aide: Retirement Letter, effective 1/1/20

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1. SUPERINTENDENT'S ADMINISTRATIVE DISTRICT REPORT (Exhibit II-TS.1)

- a. Facilities Report
- b. Guidance & Special Education Report
- c. High School Report
- d. High School Curriculum & Instruction Report
- e. Adult & Community Education Report
- f. Superintendent

2. REVENUE & EXPENSE(Exhibit II-TS.2)

- a. Board secretary's monthly certification of budgetary line item status;
- b. Financial report A-148 and A-149 Oct. 2019, board secretary report and treasurers report;
- c. Board of education's monthly certification of budgetary major account/fund status;
- d. Bills as presented;
- e. Budget summaries, Oct. 2019;
- f. Transfers;

g. Bids, contracts, reports, agreements:

<u>Name</u>	<u>Purpose</u>	<u>Cost</u>	<u>Date/Year(s)</u>
Asbury Park Press	Designate newspaper for advertising Ed Data Bids	n/a	SY 2019-20
Public Donor Agreement with Acenda, Inc.	Name change of company From: Cape Counseling To: Acenda, Inc.	\$44,741.13 (in-kind contributions)	7/1/2019- 12/31/2019
Pennoni Associates, Inc.	Submission of the N.J. DEP Ground Water Remedial Action Protectiveness/Biennial Certification for Ground Water Remedial Action Permit	per contract	12/17/2019

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h. Grants:

<u>Name- Grant(s)</u>	<u>apply/accept</u>	<u>Amount</u>	<u>Date/Year(s)</u>
Perkins Secondary Federal	Amend as follows: From: Line 100-100 To: Line 200-100	(\$2,400.) \$2,400.	SY 2019-20
Perkins Post Secondary	apply/accept additional funds	\$427.	SY 2019-20

i. The following item(s) to be disposed:

<u>Name of tem(s)</u>	<u>Value</u>	<u>Disposal, Gov/Deals, or Scrap</u>
tag #1003433 (Silver Gateway laptop)	n/a	obsolete - no longer works
tag #1003437 (Silver Gateway laptop)	n/a	obsolete - no longer works
tag #1003438 (Silver Gateway laptop)	n/a	obsolete – no longer works
tag #1003443 (Silver Gateway laptop)	n/a	obsolete – no longer works
tag #1003445 (Silver Gateway laptop)	n/a	obsolete – no longer works
tag #1004547 (Silver Gateway laptop)	n/a	obsolete – no longer works
tag #1005011 (T.V. on cart)	n/a	obsolete – no longer works
tag #1002249 (T.V. on cart)	n/a	obsolete – no longer works
miscellaneous laptops (no tags)	n/a	obsolete – no longer works

3. CURRICULUM (Exhibit II-TS.3)

- a. Job cards Oct. 2019;
- b. Homebound/Educere for Student M.B., Nov. 25, 2019 through Dec. 31, 2019;
- c. Richard McHale, appointed as School Safety Specialist, SY 2019-20.

4. LEGISLATION & POLICY (Exhibit II-TS.4)

- a. Second reading for the following policies and regulations:
 - 3541.33 Transportation Safety
 - 3541.33 Transportation Safety_NJDOE Info_Card
 - 4111.2/4211.2 Domestic Violence
 - 6010 Goals and Objectives
 - 6114 Emergencies and Disaster Preparations
 - 6140 Curriculum Adoption
 - 6141 Curriculum Design/Development
 - 6142 Subject Fields
 - 6142.4 Physical Education and Health

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- 6145 ExtraCurricular Activities
- 6146 Graduation Requirements
- 6146 Graduation Requirements_Regulation
- 6162.5 Research
- 6163.1 Media Center/Library
- 6164.4 Child Study Team Students At Risk
- 6164.4 Child Study Team_Regulation
- 6171 Special Instructional Programs
- 6173 Home Instruction
- 6200 Adult/Community Education

b. First reading for the following policies and regulations:

- 1100 Communicating With the Public
- 1330 Use of School Facility
- 1330 Use of School Facility_Regulation
- 1600 Relations Between Other Entities and the District
- 2130 Principal Evaluation
- 2240 Research, Evaluation and Planning
- 2255 Action Planning, Preparation and Adoption
- 3100 Budget Planning, Preparation and Adoption
- 4112.2 Certification
- 4112.4,4212.4 Employee Health
- 4112.4,4212.4 Employee Health (1) Examinations and Records
- 4112.6, 4212.6 Personnel Records
- 6122 Articulation
- 6142.1 Family Life Education
- 6142.2 ESL, Bilingual
- 6142.6 Basic Skills
- 6142.12 Career, Technical Education
- 6143 Curriculum Guides
- 6143.1 Lesson Plans
- 6145.3 Publications
- 6147 Standards of Proficiency
- 6147.1 Evaluation of Individual Student Performance
- 6151 Class Size
- 6171.2 Gifted and Talented
- 6300 Evaluation of the Instructional Program

5. PERSONNEL (Exhibit II-TS.5)

(All hiring are upon the recommendation of the Superintendent and contingent upon the result of criminal background investigation and request for emergent hiring will be made where appropriate):

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a. The following personnel/positions/salaries:

<u>Name</u>	<u>Position</u>	<u>Description</u> <u>Funding</u> <u>Program</u>	<u>Step</u> <u>Amount</u> <u>Longevity</u>	<u>Effective</u> <u>Date(s) or</u> <u># of Days</u>
Seigel, Michele	Secretary to Principal	resignation		12/31/2019
Ditzler, Candida	Dental Assisting Instructor	retirement		6/30/2020
Employee #871		NJFLA/FMLA - paid		11/25/2019- 12/20/2019
Employee #893		15 days FMLA – paid 3 days LOA - unpaid		12/9/2019- 1/9/2020
Employee #971		NJFLA/FMLA – unpaid Intermittent Leave		12/9/2019- 1/17/2020
Employee #985		NJFLA/FMLA-unpaid Intermittent Leave		schedule TBD (based on instructional needs)
Ziegler, Richard	One-on-One Aide	for: Middle Twp. student	Step 1 *\$19,231.00 pro-rated 10-month	12/16/2019- 6/30/2020
Ohlsen, Robert	On-Call Substitute Custodian	Facilities	\$16.50 per/hr.	SY 2019-20
Purdy, Kathy	CPR/AED Safety, First Aid Recertification		\$45 per/hr	SY 2019-20
Ciccarone, Thomas	Substitute Teacher	high school	\$90 per/day	SY 2019-20
McGreevy, Maria	Teacher	home bound	\$30 per/hr	SY 2019-20
Cowley, Nora	Instructor	Eve/Com Ed-Avoc.	\$22 per/hr	SY 2019-20
Gomersall, Douglas	Instructor	Eve/Com Ed-Avoc.	\$22 per/hr	SY 2019-20
Kuharich, Katrina	Instructor	Eve/Com Ed-Avoc.	\$22 per/hr	SY 2019-20
Juzaitis, Barbara	Nurse	Eve/Com Ed-Voc.	\$22 per/hr	SY 2019-20
Migliaccio, Craig	Instructor	Eve/Com Ed-Voc-Cert.	\$29 per/hr	SY 2019-20
Palombo, Michael	Instructor	Eve/Com Ed-Avoc.	\$22 per/hr	SY 2019-20
Toft, Hanna	Instructor	Eve/Com Ed-Avoc.	\$22 per/hr	SY 2019-20
Wallace, Elaine	Instructor	Eve/Com Ed-Avoc.	\$22 per/hr	SY 2019-20
Juzaitis, Barbara	Tutoring	Adult/Post-Sec Perkins	\$29 per/hr	SY 2019-20
Kopf, Barry	Detention Monitor	After school hours	\$25 per/hr	SY 2019-20
Neri, Sherilyn	Athletic Trainer	Fall/Spring Winter	\$30 per/hr \$35 per/hr	SY 2019-20

*pending negotiations

6. COMMUNICATION (Exhibit II-TS.6)

a. Correspondence from:

Michele Seigel, Secretary to Principal

Synopsis:

Notification of resignation effective December 31, 2019. Has served district 5 years.

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b. Correspondence from:

Candida Ditzler, Dental Assisting Instructor

Synopsis:

Notification of retirement effective June 30, 2020. Has served district 26 years.

c. Correspondence from:

Richard M. Lynch, Ph.D., Environmental Safety Management Corporation

Synopsis:

Results of November 26, 2019 monthly air monitoring.